

## **NRC Water and Sewer District Board Meeting**

April 7, 2020 Online Zoom meeting room scheduled for 6:30p

### **In attendance:**

Dave Mosgeller, President  
Steve Munger, Vice President  
Beth Missel, Secretary/Treasurer  
Jack Leaven, Director  
Nancy Winters, Advisor  
Gary Carvalho, district member  
Kevin Boyce, Wyoming Water Commission

## **Orders of Business**

Meeting called to order at 6:36p

### **Unfinished Business**

Presentation of revised meeting minutes from Feb and March board meetings.

- a. Jack motioned to accept the minutes as revised
- b. Steve seconded
- c. There were no opposed

### **New Business**

Resignation of Treasurer: Melinda Rimini by letter on April 1, 2020

- a. Beth motioned to accept the resignation as offered
- b. Jack seconded
- c. There were no opposed

Review of the banking situation: Moving the District account from First Bank of Alpine to Bank of Jackson Hole

- a. Beth motioned to move the account and all remaining funds to Bank of Jackson Hole
- b. Jack seconded
- c. There were no opposed

Review of Promissory Note for Loan from Nancy:

As soon as the account is set up at Bank of Jackson Hole, Alpine Branch, a promissory note that is notarized and signed by 2 board members will be presented to Nancy Winters. This note is to memorialize the \$1200 loan that she provided to the District to be repaid within 6 months.

Introduction of Project Manager Kevin Boyce from the Wyoming Water Commission:

- a. Kevin provided an introduction to the Wyoming Water Commission
- b. He reviewed the calendar of events that was sent out to the board before the meeting and reviewed the important dates that were applicable to the Board
- c. Next Kevin reviewed the Scope of the Level 1 Water Study.
- d. Request for a Statement of Cooperation from NRW

- e. Kevin closed by saying that he expected to be in the area to do a site visit in late May or early June.
- f. At 7:30p, Kevin was excused from the Board meeting.

Review of the District Bylaws: Several changes were brought forward. Beth will make the changes and meet with the Bylaw Committee to finalize before this document is admitted into the record.

Nomination of Gary Carvalho to the Board of Directors:

- a. Gary accepted the nomination to serve on the Board of Directors
- b. Steve made a motion to accept Gary as the 5<sup>th</sup> Director to the NRC Water and Sewer District Board of Directors.
- c. Beth Seconded.
- d. There were no opposed.

Meeting was adjourned at 9pm with a Motion by Steve and seconded by Jack. There were no opposed.

Beth closed the Zoom Meeting Room.

**All relevant aforementioned documents related to this meeting will be attached to these minutes and filed in the Secretary's Binder.**

Accepted into the records on this date: \_\_\_\_\_

Signed: \_\_\_\_\_